



**Meeting of the Illinois Medical District Commission
2100 W. Harrison St., Chicago IL 60612 Room 106
November 14, 2023, 12:00 p.m.**

Minutes for November 14, 2023

Commissioners present: Judy Frydland, Nick Guzman, Eleanor Gorski, Steven Hackney, Ann Kalayil (via videoconference), and Peter O'Brien.

Others present: Allyson Hansen, Kate Schellinger, Chris Fahey, Tom Strachan, Gabriel Magana, Nicole Vahl, Noe Symonanis, Mark Jamil (Burke, Burns & Pinelli), Franny Ritchie (Sam Schwartz), Katherine Nickele (Sam Schwartz), Allison Martin (Plante Moran), and Jean Young (Plante Moran).

Approval of Minutes

President O'Brien called the meeting to order, and Mr. Jamil took the roll call of commissioners and stated the names of staff and guests. Declaration made by President O'Brien that a quorum was present, and that Commissioner Kalayil can join via videoconference. Commissioner Hackney moved and Commissioner Gorski seconded that the minutes from the September 19, 2023, meeting be approved. The motion carried by voice vote.

Executive Director Report

Ms. Hansen provided a report on the following topics:

General updates/Administration

- Meeting with Roseland Community Medical District
- Hope Academy students volunteering for the IMDC
- American Diabetes Association Regional State of Diabetes program held at Malcolm X College.
- Chicago Lighthouse Rise to Shine 10k/5k/1 mile walk and run.

Legal and Regulatory

- Annual ethics training completion
- IMD Act, bylaws, and requirements
- Made in Chicago. Changing the World trademark

Community

- Bike and Pedestrian Safety Action plan submitted to the IMD Commission
- Civilian Response to Active Threat.
- All-Council Happy Hour event

Council Highlights

- Safety and Security Council

Real Estate and Innovation and Identity

- Leasing updates
- Welcomed Operations Manager
- IMD Wayfinding project update
- Association of Medical Facility Professionals

Marketing and Communications

- Facebook, Instagram & LinkedIn
- The Catalyst distribution

Audit Report

Mr. Strachan introduced Ms. Young and Ms. Martin from Plante Moran. Ms. Martin provided a summary of the audit report. Ms. Martin and Ms. Young stated that the report was clean and there were no major issues. Mr. Strachan addressed the commissioners' questions.

Financial Report

Mr. Strachan presented the following:

- Revenues improved from prior year
- Expenses are lower than the prior year
- Net position decreased
- Net decrease in cash is directly related to the investment in treasuries
- Rental income is tracking well
- Positive variances in all major categories
- DEI goals are tracking well in the first three months

Old Business

[NONE]

New Business

Presentation of Bike and Pedestrian Safety Action Plan – Nicole Vahl introduced Franny Ritchie and Katherine Nিকে from Sam Schwartz to provide a summary of the Bike and Pedestrian Safety Action Plan. Ms. Ritchie addressed the commissioners' questions and requests.

Approval of Final Closing Under Installment Purchase Contract – Mr. Jamil provided an update and summarized the resolution approving the final closing under installment purchase contract with the Department of State Police. Commissioner Hackney moved that the resolution be approved, Commissioner Frydland seconded, and the resolution was approved by voice vote.

Amendments to Administrative Rules – Mr. Jamil discussed recommended changes to the Illinois Medical District Administrative Rules. Mr. Jamil summarized the resolution approving the amendments to administrative rules. Commissioner Guzman moved that the resolution be approved, Commissioner Gorski seconded, and the resolution was approved by voice vote.

Appointment of Authorized Agent for Illinois Municipal Retirement Fund – Mr. Strachan discussed the need to appoint an authorized agent for the Illinois Municipal Retirement Fund. He recommended Gina Oka as General Counsel, as reflected in the resolution. Commissioner Kalayil moved that the resolution be approved, Commissioner Guzman seconded, and the resolution was approved by voice vote.

Election of Officers and Delegation of Duties – Mr. Jamil summarized the resolution approving the election of officers and delegation of duties. President O'Brien proposed that the slate of officers remain the same, as follows: Peter O'Brien as President, Judy Frydland as Vice-President, Nick Guzman as Secretary, and Stephen Hackney as Treasurer. Commissioner Hackney moved that the resolution be approved, Commissioner Gorski seconded, and the resolution was approved by voice vote.

Adjournment

President O'Brien stated the 2024 commission meetings calendar. The commission meetings will continue Tuesdays starting at noon.

Commissioner Guzman moved and Commissioner Hackney seconded that the meeting be adjourned. The motion carried by voice vote.

Respectfully submitted,

Nicolas Guzman, Secretary