



**Meeting of the Illinois Medical District Commission
Via Videoconference
January 10, 2023, 12:00 p.m.**

Minutes for January 10, 2023

Commissioners present: Michael Eaddy, Eleanor Gorski, Nick Guzman, Ann Kalayil, and Peter O'Brien.

Others present: Allyson Hansen, Kate Schellinger, Chris Fahey, Gina Oka, Tom Strachan, Jeanne Cotini, Gabriel Magana, Judy Salgado, Nicole Vahl, Noe Symonanis, Mark Jamil (Burke Burns & Pinelli), Meredith O'Connor (JLL), Brian Carroll (JLL), Sarah Cogswell (JLL), Sarah Lyons (Unite Here Local 1)

Approval of Minutes

President O'Brien called the meeting to order, and Ms. Oka took the roll call of commissioners and stated the names of staff and registered guests. Commissioner Eaddy moved and Commissioner Guzman seconded that the minutes from the November 15, 2022, meeting be approved. The motion carried by roll call vote.

Executive Director Report

Ms. Hansen provided a report on the following topics:

General updates

- Recap progress since November meeting

Administration

- Welcomed the new Director of Marketing and Communications
- Welcomed new building engineer
- RFP for Auditing Services

Legal and Regulatory

- Annual training
- Documentation and standardization of policies and processes
- Internal process and guidelines for proceedings and statutory obligations
- Outside counsel to provide support during General Counsel's leave of absence

Identity

- Large group presentations

Collaboration

- District Security Group
- Education Council

Real Estate and Innovation

- RFP for Bicycle and Pedestrian Safety Planning and Engineering Services
- Capital projects
- Leasing updates

Community

- RFP for wayfinding and signage design services
- Meeting with CDOT, VA and Mayor's Office with People with Disabilities on mid-street crossings on Damen and Ogden
- UIC Master of Urban Planning and Policy course

Ms. Hansen and Mr. Strachan addressed commissioners' questions.

Financial Report

Mr. Strachan presented the following:

- Operating cash account is negative variance
- Receivables are stable
- Liabilities are down
- Operating expenses are stable
- Operating revenue – variable
- Lower expenses compared to last year
- Substantial reduction in accounts payable
- DEI Report

Mr. Strachan addressed the commissioners' questions.

Old Business

[NONE]

New Business

Virtual IMD Tour – Mr. Fahey demonstrated using Google Earth how to view and tour the District. Showed District boundaries, measurements, vacant property, development projects, historical aerials, and other medical centers. Mr. Fahey addressed the commissioners' questions. President O'Brien thanked Mr. Fahey for his presentation.

JLL Presentation – President O'Brien introduced Meredith O'Connor of JLL. Ms. O'Connor thanked the board for the opportunity to provide them with a presentation. She introduced her team, Brian Carroll and Sarah Cogswell. The JLL team provided a review of the Chicago market and challenges they are seeing. The JLL team addressed the commissioners' questions.

Approval Authority for Professional Services Agreement – Ms. Oka summarized the resolution approving the CEO & Executive Director's authority to approve and execute a contract for bicycle and pedestrian safety planning engineering services. Commissioner Guzman moved that the resolution be approved, Commissioner Eddy seconded, and the resolution was approved by roll call vote.

Executive Session

Commissioner Guzman moved and Commissioner Eddy seconded that the Commission go into executive session pursuant to 5 ILCS 120/2(c)(6). The motion carried by roll call vote.

Open Session (resumed)

President O'Brien thanked everyone and mentioned the next meeting was scheduled for March 21, 2023, at 12pm.

Commissioner Eddy moved and Commissioner Guzman seconded that the meeting be adjourned. The motion carried by roll call vote.

Respectfully submitted,

Nicolas Guzman, Secretary